



## Music Education Undergraduate Students' Association

Executive Meeting

Montreal, QC

### February 20, 2019 Meeting Minutes

#### **Members Present:**

Veronique Noreau  
Danielle Findlay  
Alice Neron  
Trevor Tsui  
Rebecca Manga  
Nicole Pagaling  
Beatrice Davis  
Nicole Furrier

#### **Regrets:**

Min Kim

1. **Call to Order at:** 6:05pm motioned by Nicole F, seconded by Rebecca.
2. **Welcome & Announcements:** Welcome! Our last meeting before reading week, pushing back our next meeting to March 13th.
3. **Approval of Previous Minutes:**
  - a. February 6th minute approval: motioned by Beatrice, seconded by Nicole P
  - b. November 22nd minute approval: motioned by Rebecca, seconded by Veronique

#### **4. Action Items from Previous Meetings:**

All

- November 22nd minute! **(complete)**
- Advertise elections!

Danielle

- Come to next meeting with a formalized budget so we can determine reimbursement **(complete)**
- Final budget will be posted in the google drive by next Wednesday

Nicole P

-Upload semester proposal to drive **(complete)**

Becca and Min

-Semester Proposal **(complete)**

Nicole F

-Write up an elections protocol and share with Rebecca and Veronique **(complete)**

Rebecca and Veronique

-Begin to organize elections, especially setting dates **(complete)**

-Making an informational handout about the election process **(in progress)**

Alice

-Organizing and advertising wellness event for later this month

Trevor

-Confirm budget requirements with Danielle **(complete)**

## 5. President Report:

- a. Honour Band Recap: Held on February 8-9, went swimmingly. Was great to have McGill student volunteers to help out (not as many as in the past, but circumstantial considering Lisa's class). Good experience for McGill students, especially time spent in clinic rooms.
- b. Zander Masser: Wellness--drum circle with Shawn's students, Deborah Seabrook
  - i. Met with Zander to discuss our program and wellness concerns. He is planning weekly workshops (i.e. how to manage stress, happiness, mental health awareness, etc.), starting within the next month or so.
  - ii. Discussed the idea of MEdUSA hosting a casual musical gathering such as a drum circle, we will keep him up to date with our progress on that.
  - iii. He was going to meet with Madeleine Weber (Schulich Musician's Health President), Trevor will follow up about that and inform him about our upcoming workshop.
- c. ISA Meeting Recap: Monthly student exec chat
  - i. Making sure students are placed in reasonable distances from their homes-- again, this is difficult for them to do and accommodating students isn't always possible. The majority of student placements for music education students are reasonable this semester. Again, MEdUSA recommends that students seek connections and attempt to place themselves.
  - ii. More information regarding the procedure around contacting a specific teacher to work with-- says when a student fills out their placement form, requesting your choice.
  - iii. Pre-placement briefing-- addressed the potential passive-aggressive nature of their pre-placement quiz. Will be addressed in the future, was an attempt at humor by Mitchell.

## 6. VP Finance Report:

- a. Budget Updates/Funds Allocation: Budget has been posted in google drive under “VP Fin Semester Proposal and Budget.” We have \$770 from MUSA including last term’s funds, and approximately \$400 from EdUS. There is \$600 in the cash box, so we have \$1790 total to work with. \$600 is going to our social events, and \$300-400 left for Nicole’s workshops. Intending to cash out our leftover money to keep the funds and set us up in a good place for next year.
- b. Reimbursement Increase: A good way to spend our extra funds would be to pay our workshop hosts a bit more, raising the number from \$100 to \$125. Danielle motioned for a vote. Motion passes. Vote passes unanimously.

## 7. VP Academic Report:

- a. Deborah Seabrook Workshop Update: no activity for wellness week, she was not available when she responded.
  - i. Perhaps we could still organize a workshop outside of wellness week
- b. Winter Funds from EdUS: Still waiting, no information regarding amount or a timeline on the funds.

## 8. VP Professional Development Report:

- a. Choral Conducting Masterclass: Dr. Vallée is willing to do the masterclass but can’t offer his ensembles. Also cannot provide lessons. Emailed Patricia Abbott, but unsure if she gets paid for bringing in the ensemble. She responded that it might not be possible for her to do because they have a concert, she can’t take them out of school, but asked for a tentative date (March 20th, but there are no rooms available that day). Masterclass could be held anywhere in the city, will follow up in person tomorrow. Masterclass focus can shift into “Conducting a Children’s Choir” as opposed to choral conducting. Can email another conductor if it doesn’t work out. We pay the conductor for the masterclass and private lessons.
- b. Facebook Page: pretty much ready to go, just need to write a post explaining what/why etc. Used to make facebook events through the page.
- c. February 27 Workshop Updates: Happening in E-109 at 6pm! Requesting a whiteboard (available). Spread the word through classroom announcements. Attendance sheet is available to receive credit on co-curricular record.
  - i. E-109 at 6pm with Andrea Schellenberg and Elizabeth Huyer

## 9. VP Social Report:

- a. Skyfall Formal: this Friday! Please engage the students and MAKE SURE THEY RSVP through the link! Held at 6:30, please arrive at 5:30/5:45ish. Will be making actual substantial food (pigs in a blanket, mini-pizza, fancy cheese and charcuterie plate, chocolate, cake???? smoked salmon???? capers????) and drinks (sangria, “flirty fizz,” gin and tonic, dark and stormy).
  - i. Our alcohol is coming out of our budget directly (costed about \$75), picked up and is in the office
  - ii. Will request the room a bit later, until 10pm
- b. The Ripple Effect: Tabitha Johnson started a club/student organization this semester based on small acts of kindness in the Schulich community, interested

in collaborating with us. Willing to contribute/have mutual events, i.e. promote their message at our events. We can involve them in our drum circle as well as put them in contact with Zander or advertise their services. We will wait on her follow-up.

- c. Young Alumni Panel: Relocated to C-304! Anthony has not responded confirming his attendance.

**10. VP Communications Report:**

- a. Nothing to report! March E-News will be going out, we've received some email submissions already, just need blurbs from you guys.

**11. First Year Representative/Bachelor of Education Representative Report:**

- a. Music Therapy Event: Shikara contacted Deborah, MUSA willing to help fund possibly (according to Shikara haven't had chance to bring it up at meeting)
  - i. Deborah wasn't free, but recommended a different instructor.
  - ii. Shawn liked idea of drum circle with world drumming students, thinks students would possibly want payment (extra credit?) for giving up their time for therapeutic circle.
  - iii. Should be held in the building to not need to move the drums
  - iv. Combine with Alice's drumming event to avoid confusion.
  - v. MUSA is interested in helping us out (promotion/advertisement)
- b. Elections: Nomination period, setting date for vote, classroom announcements
  - i. Election folder is added to our Google Drive
  - ii. Position descriptions are uploaded (will be edited tonight)
  - iii. Election Date: Thursday March 14th
  - iv. Nomination Period: Next week until March 8th

**12. Next meeting date on:** March 13th, 2019 at 6pm

**13. Adjournment at:** 7:12pm Motioned by Nicole F, seconded by Veronique

**Further Outstanding Action Items:**

Alice:

- Contact VP Finance of EdUS for more details about funds
- Organize drum circle

Nicole P:

- Follow up with Pat about organizing workshop (logistics of private lessons and main masterclass) coordinating music and finalizing details for potential March 20th event.

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Nicole F:

- Put together E-news to be sent first day after reading week
- Edit Veronique's document

Beatrice:

-Send drum circle music therapist information to Alice

Vero:

-Organize election

Everyone:

-Spread word about formal and next week's workshop!