



MUSIC EDUCATION UNDERGRADUATE  
STUDENTS' ASSOCIATION (MEDUSA) HANDBOOK

Updated: September 2020

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## The Music Education Undergraduate Students' Association (MEdUSA)

MEdUSA is a student-formed, student-run association provided as a service to all Music Education students at McGill. There are elections every year for the Executive Council who run functions, keep data, fundraise, organize job offerings, and much more for the Association.

MEdUSA will facilitate interaction between:

- students and McGill staff and resources
- students and professionals in the field
- students and the Music Education industry
- students and the members of other student associations of McGill: EdUS, MUSA, and SSMU.

For more information about MEdUSA, email us at [medusa.mcgill@gmail.com](mailto:medusa.mcgill@gmail.com) or check out our website at [www.medusamcgill.com](http://www.medusamcgill.com)!

### Social Media

Facebook Page: [Music Education Undergraduate Students' Association](#)

Facebook Group: [MEdUSA - Music Education Undergraduate Students' Association at McGill](#)

Instagram: [@medusa.mcgill](#)

### 2020-2021 MEdUSA Executive Council

The executive council works every year to provide music education students with learning opportunities, workshops, updated job postings from the Montreal area, trips to conferences, social events, and more! If you would like to contact one of us, please see page 16.

President: Nicole Pagaling

VP Communications: Ben Posedi

VP Social: Kelly Streznewski

VP Professional Development: Andrew Ma, Camille Shiu

VP Academic: Troy Lebane

VP Finance: Danielle Findlay (Interim)

First Year Representative: TBD

Minor in Music Education Representative: TBD

Advanced Standing Representative: TBD

## MEdUSA Executive Elections and Procedures

MEdUSA holds elections every year in the spring before the exam period begins. Applicants must submit a brief description of intent citing which position they are running for and provide the signatures and student numbers of fellow music education students.

The forms and further information are available at any time from a council member or can be located on our website.

The whole association is eligible to run for any position with the exception of first year representative. The election for this position will be held at the beginning of the school year in the fall and is open to any new coming music education students as defined in our constitution, so check it out if you're interested!

## Program Overviews

The Schulich School of Music and the Faculty of Education offer three undergraduate music education programs: the Concurrent B.Mus/B.Ed program, the Advanced Standing (B.Ed) program, and the Minor in Music Education program.

### Concurrent B.Mus/B.Ed

The Bachelor of Education in Music is offered concurrently with the Bachelor of Music (Major in Music Education). The program offers students the opportunity to obtain a Bachelor of Education degree and a Bachelor of Music degree after the completion of 137 credits (170 credits for out-of-province students). The concurrent program combines academic studies in music, professional studies and field experience.

The B.Mus. Major Music Education program in the Schulich School of Music focuses on the development of prospective music educators as musicians. This is achieved both through core music history, theory, musicianship, and performance courses, as well as through different instrumental, vocal, and conducting techniques courses. Laboratory experiences provide an opportunity to develop facility with basic music rehearsing/teaching techniques, with emphasis on the ability to diagnose and correct technical and musical problems. The B.Ed. Music Elementary and Secondary program in the Faculty of Education focuses on the development of the musicians as educators. This is achieved through courses in educational foundations, music pedagogy, pedagogical support, and a practicum component comprised of four field experiences and supporting professional seminars.

### Freshman Program

These classifications indicate which year of the program you are currently registered in.:

U0 = first year of prerequisite courses. If you have been classified as U0, it means that you have completed zero total years of university experience and will begin with the prerequisite first year

(Freshman Program) courses before moving on to the degree requirements. If you are classified as a U0, it is because you are entering from either an out-of-province or international high school.

U1 = first year of degree program. If you have been classified as U1, (one year of university experience) it is because you have graduated from CEGEP or another advanced standing program. While this does technically mean you can begin degree requirements right away, you have to make sure you have completed or been exempted from the prerequisite year courses as well.

Advanced standing is determined by placement exams in the first semester at McGill (see page 15), as well as CEGEP, IB credits, AP classes and other courses. Check to see if some of your courses can be recognized as transfer credits.

Students from a CEGEP program will usually take 4-5 years to complete the program, while out-of-province and international students usually will 5-6 years. This depends on course load and scheduling.

#### Program Requirements

The components of the 137-credit (170-credit for out of province) Concurrent Bachelor of Music – Major Music Education and Bachelor of Education are as follows:

- 55 professional Education credits
- 70 Music academic credits
- 9 Free elective credits
- 3 non-Music elective credits
- (33 Prerequisite for out of province students)

#### **Prerequisite Courses (Freshman Program)**

33 credits distributed as follows:

- 4 credits (2 credits per term) Basic Ensemble Training
- 6 credits of non-Music Electives
- 23 credits in the following course list:

MUHL 186: Western Musical Traditions (3 cr.)

MUIN 180: BMus Practical Lessons 1 (3 cr.)

MUIN 181: BMus Practical Lessons 2 (3 cr.)

MUPD 135: Music as a Profession 1 (1 cr.)

MUPD 235: Music as a Profession 2 (1 cr.)

MUSP 140: Musicianship Training 1 (2 cr.)

MUSP 141: Musicianship Training 2 (2 cr.)

MUSP 170: Musicianship (Keyboard) (1 cr.)

MUSP 171: Musicianship (Keyboard) 2 (1 cr.)

MUTH 150: Theory and Analysis 1 (3 cr.)  
MUTH 151: Theory and Analysis 2 (3 cr.)

### **Required Music Components (49 credits)**

50 credits of required Music courses distributed as follows:

- 25 credits of Music Education
- 9 credits of Theory
- 3 credits of Composition/Arranging
- 4 credits of Musicianship
- 3 credits of Music History
- 6 credits of Performance

#### *Music Education*

25 credits:

MUCT 235: Vocal Techniques (3 cr.)  
MUGT 215: Basic Conducting Techniques (1 cr.)  
MUGT 354: Music for Children (3 cr.)  
MUGT 358: General Music for Adults and Teenagers (3 cr.)  
MUGT 401: Issues in Music Education (3 cr.)  
MUIT 202: Woodwind Techniques (3 cr.)  
MUIT 203: Brass Techniques (3 cr.)  
MUIT 204: Percussion Techniques (3 cr.)  
MUIT 356: Jazz Instruction: Philosophy and Techniques (3 cr.)

#### *Theory*

9 credits:

MUTH 250: Theory and Analysis 3 (3 cr.)  
MUTH 251: Theory and Analysis 4 (3 cr.)  
MUTH 350: Theory and Analysis 5 (3 cr.)

#### *Composition/Arranging*

3 credits from:

MUCO 230: The Art of Composition (3 cr.)  
MUCO 261: Orchestration 1 (3 cr.)  
MUJZ 260: Jazz Arranging 1 (3 cr.)

#### **\*Notes:**

1. Students majoring in Music Education in the jazz stream may take Jazz Arranging 1 (MUJZ 260) with the permission of the instructor, per available space in the course, and if they have the prerequisite, MUJZ 161. Alternatively, they may be asked to register for a different jazz stream course upon the recommendation of the Jazz Area Chair and/or the Music Education Area Chair

2. 2) In addition to meeting prerequisites/co-requisites for MUCO 230 or MUCO 261, students must obtain the relevant instructor's permission, per available space in the course, prior to registration. MUCO 260 is waived as a prerequisite for MUCO 230.

### *Musicianship*

4 credits:

MUSP 240: Musicianship Training 3 (2 cr.)

MUSP 241: Musicianship Training 4 (2 cr.)

### *Music History*

3 credits:

MUHL 286: Critical Thinking About Music (3 cr.)

### *Performance*

6 credits:

MUIN 280: BMus Practical Lessons 3 (2.5 cr.)

MUIN 281: BMus Practical Lessons 4 (2.5 cr.)

MUIN 283: BMus Concentration Final Examination (1 cr.)

## **Complementary Music Components (21 credits)**

21 credits of complementary Music courses distributed as follows:

- 9 credits of Music Education
- 2 credits of Musicianship
- 6 credits of Music History
- 4 credits of Performance

### *Music Education*

3 credits, one of:

MUIT 201: String Techniques (3 cr.)

MUIT 250: Guitar Techniques (3 cr.)

3 credits, one of:

MUCT 315: Choral Conducting (3 cr.)

MUIT 315: Instrumental Conducting (3 cr.)

3 credits, one of:

EDEA 362: Movement, Music and Communication (3 cr.)

Any MUIT or MUGT course (3 cr.)

### *Musicianship*

2 credits from:

MUSP 324: Musicianship for Strings (2 cr.)

MUSP 330: Musicianship for Woodwinds (2 cr.)

MUSP 335: Musicianship for Brass (2 cr.)  
MUSP 346: Post-Tonal Musicianship (2 cr.)  
MUSP 350: Musicianship for Pianists (2 cr.)  
MUSP 353: Musicianship for Voice (2 cr.)  
MUSP 354: Introduction to Improvisation and Ornamentation (2 cr.)  
MUSP 355: Musicianship for Percussion (2 cr.)  
MUSP 381: Singing Renaissance Notation (2 cr.)

#### *Music History*

6 credits of courses with a MUHL or a MUPP prefix.

#### *Performance*

4 credits from:

MUEN 563: Jazz Vocal Workshop (2 cr.)  
MUEN 572: Cappella Antica (2 cr.)  
MUEN 573 : Baroque Orchestra (2 cr.)  
MUEN 587: Cappella McGill (2 cr.)  
MUEN 590: McGill Wind Orchestra (2 cr.)  
MUEN 592: Chamber Jazz Ensemble (2 cr.)  
MUEN 593: Choral Ensembles (2 cr.)  
MUEN 594: Contemporary Music Ensemble (2 cr.)  
MUEN 597: Orchestral Ensembles (2 cr.)

#### **Electives (8 credits)**

8 credits of free electives

#### **Required Education Courses (43 credits)**

EDEA 206: 1<sup>st</sup> Year Professional Seminar (1 cr.)  
EDEA 407: Final Year Professional Seminar Music (3 cr.)  
EDEA 442: Methods in Music Education 1 (3 cr.)  
EDEA 472: Methods in Music Education 2 (3 cr.)  
EDEC 215: English Exam for Teacher Certification (0 cr.)  
EDEC 247: Policy Issues in Quebec Education (3 cr.)  
EDEC 253: Second Professional Seminar (Kindergarten/Elementary) (1 cr.)  
EDES 350: Classroom Practices (3 cr.)  
EDFE 205: First Field Experience (Music) (2 cr.)  
EDFE 208: Second Field Experience (Music) (3 cr.)  
EDFE 308: Third Field Experience (Music) (8 cr.)  
EDFE 407: Fourth Field Experience (Music) (7 cr.)  
EDPE 300: Educational Psychology (3 cr.)  
EDPI 341: Instruction in Inclusive Schools (3 cr.)



### **Required Indigenous Studies Course (3 credits)**

3 credits from:

EDEC 233: Indigenous Education (3 cr.)

Any other course with Indigenous Studies content approved by the Faculty of Education (3 cr.)

### **Complementary Education Courses (12 credits)**

3 credits from:

EDEC 248: Multicultural Education (3 cr.)

EDEC 249: Global Education and Social Justice (3 cr.)

3 credits from:

EDEC 260: Philosophical Foundations (3 cr.)

EDEC 261: Philosophy of Catholic Education (3 cr.)

3 credits from:

EDEC 262: Media, Technology and Education (3 cr.)

MUGT 301: Technology and Media for Music Education (3 cr.)

3 credits from:

EDEE 355: Classroom-based Evaluation (3 cr.)

EDPE 304: Measurement and Evaluation (3 cr.)

### Class Scheduling

- U0 Students are not permitted to register for courses in the Faculty of Education during their first year.
- FE1 and FE2 must be done in different years. You cannot do them both in one summer semester (unless you have received permission from the Faculty of Education).
- The classes to be taken with FE3: EDFE 308, EDEA 442, and EDES 350.
- The classes to be taken with FE4: EDEA 472, EDFE 407, EDEA 407.
- Classroom Practices (EDES 350), Measurement and Evaluation (EDPE 304), and Classroom-based Evaluation (EDEE 355) are sometimes offered as condensed courses in the same semester as FE3/4. Check Minerva to see if they are offered in a condensed format.
- String Techniques (MUIT 201) and Guitar Techniques (MUIT 250) are only offered alternating every 2 years in the winter semester. Ex: One winter Guitar Tech, the following winter String Tech.
- Choral Conducting (MUCT 315) and Vocal Techniques (MUCT 235) are only offered in the winter semesters.
- Music for Children (MUGT 354) is only offered in the winter and should be taken before 3<sup>rd</sup> stage. Priority is given to those graduating or who will be doing their final stages.

For a 5-Year overview of the program, visit: <https://www.mcgill.ca/dise/progs/bmusbed>

### Advanced Standing (B.Ed Music)

This program prepares students to become specialist teachers in music at both the elementary and secondary school levels. It is only open to students who have completed a Bachelor of Music or have completed the first two years of the Concurrent BMus-BEd program and their final playing exam (MUIN 322 Concentration Exam or equivalent).

Students in the B.Ed. Music program are only admitted with significant advanced standing, so students are expected to have most of their music courses complete prior to entering the program.

### Program Requirements

Please see the Program Requirements of the Concurrent B.Mus/B.Ed program to see which courses are required.

### Class Scheduling

- FE1 and FE2 will be done in the same semester (unlike the Concurrent program).
- See scheduling tips for Concurrent B.Mus/B.Ed program.

**For a 3-Year overview of the program, visit: <https://www.mcgill.ca/dise/progs/music>.**

## Minor in Music Education (B.Mus)

### Program Overview

This Music Education Minor offers students the ability to gain training in music pedagogy, whether for a studio, classroom, or rehearsal setting. The three possible streams (Studio Teaching, Elementary Music or Secondary Music) also provide an excellent foundation for students wishing to pursue a second degree (B.Ed. or M. Ed.) for the purposes of Teacher Certification (note that, by itself, the minor provides no official certification). The program consists of 18 credits.

### Program Requirements

#### **Required Courses (3 credits)**

MUGT 401: Issues in Music Education (3 cr.)

#### **Complementary Courses (15 credits)**

15 credits selected from one of the following three streams:

##### *Stream I: Studio Teaching*

6 credits selected from:

MUGT 205: Psychology of Music (3 credits)

MUGT 355: Music in Early Childhood (3 credits)

MUGT 358: General Music for Adults and Teenagers

9 credits selected from courses with a prefix of MUCT, MUGT, MUIT.

##### *Stream II: Elementary Music*

6 credits selected from:

MUCT 235: Vocal Techniques (3 cr.)

MUCT 315: Choral Conducting 1 (3 cr.)

MUGT 205: Psychology of Music (3 cr.)

MUGT 354: Music for Children (3 cr.)

MUGT 355: Music in Early Childhood (3 cr.)

MUIT 250: Guitar Techniques (3 cr.)

9 credits selected from courses with a prefix of MUCT, MUGT, MUIT.

*Stream III: Secondary Music*

6 credits selected from:

MUCT 235: Vocal Techniques (3 credits)

MUCT 315: Choral Conducting 1 (3 credits)

MUGT 358: General Music for Adults and Teenagers (3 credits)

MUIT 201: String Techniques (3 credits)

MUIT 202: Woodwind Techniques (3 credits)

MUIT 203: Brass Techniques (3 credits)

MUIT 204: Percussion Techniques (3 credits)

MUIT 250: Guitar Techniques (3 credits)

MUIT 302: Advanced Wind Techniques (3 credits)

MUIT 315: Instrumental Conducting (3 credits)

MUIT 356: Jazz Instruction: Philosophy and Techniques (3 credits)

9 credits selected from courses with a prefix of MUCT, MUGT, MUIT.

Class Scheduling

- These 18 credits must fit beside your regular degree requirements.

## Teacher Certification

Completing the B.Mus/B.Ed program at McGill prepares you for a teaching career in Quebec. If you do not plan to teach in Quebec, please make sure you research your jurisdiction's requirements for transferring the certificate.

Under the Canadian Free Trade Agreement (CFTA) and the revised Agreement on Internal Trade<sup>1</sup> (2015), teachers who hold a valid teaching certificate (i.e. a certificate that has not been suspended, revoked or expired) from a provincial jurisdiction are eligible for certification in another province, normally without requiring additional training or examination.

Thus, even if you plan on teaching elsewhere, it is very important that you apply to get your teacher certification from the Quebec Ministry of Education at the time of graduation. You can find out the application is the process on the [Internships and Student Affairs \(ISA\) Office website](#).

IMPORTANT: Even if you do not need certification immediately after you graduate, you should still apply at the time of graduation.

After receiving your teaching diploma (*brevet d'enseignement*) from the Quebec Ministry of Education, you must still apply for teacher certification in the province you want to teach. You will need to provide some documents: identity documents, criminal record check, statement of professional standing (teaching diploma), official school transcript, etc.

CANADA: Each province has its own organization responsible for teacher certification (see pages 17-19)

USA: Requirements to become a teacher vary on a state-by-state basis and to become licensed, you have to meet the requirements of the state in which you want to teach. Many states, however, participate in teaching credential reciprocity agreements and will thus recognize your teaching credential if issued in another state. You should always verify with the regulating body in the state you intend to work as teacher. For more information, visit: <https://teach.com/become/teaching-credential/state-requirements/>

INTERNATIONAL : If you plan to teach in another country, it is important to find out what the requirements are in this specific country or region. Even though a 4-year Bachelor of Education including practicums is generally the standard requirement for teacher certification worldwide, you might also have to take additional courses, additional programs (a second teachable minor), and exit or entrance tests.

If you have questions regarding teacher certification or any career-related subject, reach out to the Education career advisor, Lara Franko ([career.education@mcgill.ca](mailto:career.education@mcgill.ca)).

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<sup>1</sup> <https://www.cfta-alec.ca/wp-content/uploads/2017/06/Consolidated-with-14th-Protocol-final-draft.pdf> (Consulted on Oct. 31 2018)

## Other Information

### Adding a Minor

If it is so required by your province, state or country, it may be helpful to add a minor to your degree. Since there are typically 18 elective credits in our concurrent degree, and 18 credits in a minor, it might work out in your schedule.

Requesting the addition of a minor:

- Fill out a form at the Student's Affairs Office of the Music department
- You'll need signatures from the Music department as well as the department from your new minor

Adding a minor means you will be scheduling within three different faculties. It means you will have to be extra on top of things to get all your requirements in. Be sure to keep track that you are fulfilling the requirements for the Education and Music faculties.

### Field Experiences ("Stage")

There are 4 in-school placements to be completed in the B.Ed/B.Mus degree, which we call Field Experiences (FE) or "stages":

**FE1:** 2 credits = 2 weeks, Summer semester (April/May)

- This stage is two weeks generally made up of observation and light team teaching. You must register for the First Year Professional Seminar as well. It is usually one evening a week for three weeks during your stage. Note: \*must be U1 for out of province\*

**FE2:** 4 credits = 3 weeks, Summer semester (April/May)

- This stage is also mostly observation. There is a Second Year Professional Seminar to register for as well. It is usually 1 evening a week for 4 weeks.

**FE3:** 8 credits = 16 weeks, Fall semester

- The third stage is in a modified semester. You will spend 16 weeks in a school for four days a week with a course on the leftover weekday.

**FE4:** 7 credits = 7 weeks, Winter semester

- The fourth stage is also a modified semester, but this time you take condensed courses for the first 6 weeks of the semester and then finish the semester in your school. You must also register for the Final Professional Seminar.

All students must complete the stages in order (FE1, FE2, FE3, FE4). If you are in the five-year plan, you may take one year off wherever you like in the five years and do stages in the other years. Exceptionally, the 4<sup>th</sup> stage must be done in your last year. If FE3 is done at the elementary level, FE4 must be done at the secondary level and vice versa.

## Placement Exams/Auditions/Ensembles/Lessons

### Placement Exams

Every music student will be asked to write placement exams (Required: Theory, Musicianship; Optional: Music History) and complete a keyboarding diagnostic during their first week of their first semester. These exams determine placement in Musicianship, Theory, and Music History courses, with the option of exemptions.

### Auditions

- The OTP auditions are screened. They are run by student volunteers called proctors. They will make sure everything runs smoothly and in a fair manner.
- Audition materials can be picked up at the Ensemble Manager's office or downloaded on the McGill website.
- Auditions for ensembles occur within the first week of the school year (and/or second semester when applicable).

### Ensembles

Depending on your educational background and program, you will be required to complete either 2 or 4 semesters of large ensemble. To fulfill these requirements, you can choose from large Choral Ensembles or Instrumental Ensembles.

### Lessons

Depending on your educational background and program, you will be required to complete either 2 or 4 semesters of practical lessons.

- You must submit your teacher request form with 3 ranked choices by the due date or there are extra fees to pay.
- The ensemble office will register you for your lessons.
- It is your responsibility to contact your teacher to arrange a 1 hour weekly lesson. Some teachers operate on fixed lessons, and those who have more demanding performance schedules may schedule lessons on a week by week basis.
- Lessons help you prepare for your one concentration exam, to be completed at a time of your choice during your first two years. Exam requirements are set by your teacher and may or may not include solos, etudes, orchestral excerpts and technical studies.

## English Exam for Teacher Certification (EETC)

The Quebec Ministry of Education requires that all B. Ed students write the English Exam for Teacher Certification (EETC). Students must pass the EETC before FE3, however, it is highly recommended that students complete this exam in the Fall term of their first year.

The examination is administered by an independent body, the Centre for the English Exam for Teacher Certification (CEETC) each Fall and Winter semester. Although McGill assists in coordinating the test, it is not a McGill examination. The Centre collects a fee for writing the test.

**Registration:**

- Step 1: Register on Minerva for EDEC 215
- Step 2: Follow the instructions on the [Centre for the English Exam for Teacher Certification \(CEETC\)](#) website to register for a date/time. Print your receipt.
- Step 3: Prepare using the materials available on the CEETC website
- Step 4: Write your exam. Make sure to bring your printed receipt and McGill ID

**Other Information:**

- Students who are registered with McGill's Office for Students with Disabilities can apply to write their exam at the OSD by submitting an [On-line Exam Accommodation Request form](#). The OSD is mandated to determine appropriate accommodations for this timed exam. Submit your request to the OSD at least 3 weeks before the exam.
- Students who do not pay for the exam, or who do not show up to write the exam will be given a mark of 'J'.
- If you paid the CEETC and you cannot show up to write because of illness, you must present a valid medical note to the CEETC within 5 days of the scheduled exam in order to receive a refund, less an administration fee (Policy 7.3). You will receive a grade of 'W' on your transcript.
- If you pay for the exam with the CEETC and write it but neglected to register for EDEC 215 on Minerva, you will need submit a late course add form from ISA to correct your error. Fee applies.
- Your detailed score report will be available on the CEETC website, and you will be notified when it is available. At a later date, your result (Pass/Fail) will be available on Minerva.
- Students who fail only one part of the exam (Part 1 or Part 2) are only required to re-write the part they failed.



## List of Contacts

### **MEdUSA Council**

General Inquiries: [medusa.mcgill@gmail.com](mailto:medusa.mcgill@gmail.com)

President: [president.medusa.mcgill@gmail.com](mailto:president.medusa.mcgill@gmail.com)

VP Communications: [medusa.mcgill@gmail.com](mailto:medusa.mcgill@gmail.com)

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VP Social: [social.medusa.mcgill@gmail.com](mailto:social.medusa.mcgill@gmail.com)

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VP Finance: [finance.medusa.mcgill@gmail.com](mailto:finance.medusa.mcgill@gmail.com)

### **Music Education Chair, Schulich School of Music**

Lisa Lorenzino

[lisa.lorenzino@mcgill.ca](mailto:lisa.lorenzino@mcgill.ca)

Office: A629

### **Dean of Music**

Brenda Ravenscroft

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Office: A731

### **Student Affairs, Schulich School of Music**

Egidia Demichele

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### **Dean of the Faculty of Education**

Dilson Rassier

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### **Student Placement Coordinator (Music), Faculty of Education**

Gaby Ohayon

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### **Student Academic Advisors, Faculty of Education**

[advisedise.education@mcgill.ca](mailto:advisedise.education@mcgill.ca)

### **Director of the Internships and Student Affairs Office, Faculty of Education**

Lisa Starr

[lisa.starr2@mcgill.ca](mailto:lisa.starr2@mcgill.ca)

### **Education Career Advisor, ISA Office**

Lara Franko

[career.education@mcgill.ca](mailto:career.education@mcgill.ca)

## Canadian Provinces Certification Units

British Columbia	BC Ministry of Education Teacher Regulation Branch 400-2025 W Broadway Vancouver, BC V6J 1Z6 Website: <a href="https://www.bcteacherregulation.ca/Teacher/AppPackageOutsideBC.aspx">https://www.bcteacherregulation.ca/Teacher/AppPackageOutsideBC.aspx</a>
Alberta	Alberta Education 10044-108 Street NW Edmonton, Alberta, T5J 5E6 Website : <a href="https://education.alberta.ca/teacher-certification/application-process/everyone/online-application-process/">https://education.alberta.ca/teacher-certification/application-process/everyone/online-application-process/</a>
Saskatchewan	Saskatchewan Professional Teachers Regulatory Board 204 - 3775 Pasqua Street Regina SK S4S 6W8 <a href="mailto:general@sptrb.ca">general@sptrb.ca</a> Phone: 306-352-2230 Website: <a href="http://www.sptrb.ca/web/SPTRB/SPTRB/Certification_and_Registration/Guide_for_Completing_the_Certification_Application.aspx">http://www.sptrb.ca/web/SPTRB/SPTRB/Certification_and_Registration/Guide_for_Completing_the_Certification_Application.aspx</a>
Manitoba	Professional Certification and Student Records Unit 402 Main Street PO Box 700 Russell, MB, R0J 1W0 Website: <a href="https://www.edu.gov.mb.ca/k12/profcert/certificates/outapprov.html">https://www.edu.gov.mb.ca/k12/profcert/certificates/outapprov.html</a>
Ontario	Ontario College of Teachers 121 Bloor Street East, 6 <sup>th</sup> Floor Toronto, Ontario, M4W 3M5 Website: <a href="https://apps.oct.ca/OLR/Template.aspx?action=rege">https://apps.oct.ca/OLR/Template.aspx?action=rege</a>
Quebec	Ministère de l'Éducation et de l'Enseignement supérieur 600, rue Fullum, 10e étage Montréal, Québec, H2K 4L1 Website : <a href="http://www.education.gouv.qc.ca/en/teachers/teaching-in-quebec/teaching-authorizations/">http://www.education.gouv.qc.ca/en/teachers/teaching-in-quebec/teaching-authorizations/</a>

	<p>Direction de la formation et de la titularisation du personnel scolaire  1035, rue De La Chevrotière, 28<sup>e</sup> étage  Québec, Québec, G1R 5A5</p>
New Brunswick	<p>Teacher Certification Office  Department of Education and Early Childhood Development  P.O. Box 6000  Fredericton, NB E3B 5H1  Telephone: (506) 453-2785  Email: <a href="mailto:teachercertification@gnb.ca">teachercertification@gnb.ca</a>  Website:  <a href="https://www2.gnb.ca/content/gnb/en/departments/education/services/services_renderer.599.Teacher_Certification.html">https://www2.gnb.ca/content/gnb/en/departments/education/services/services_renderer.599.Teacher_Certification.html</a></p>
Nova Scotia	<p>Office of Teacher Certification  Department of Education  P.O. Box 578  Halifax, Nova Scotia, B3J 2S9  <a href="http://certification.ednet.ns.ca/">http://certification.ednet.ns.ca/</a></p>
Prince Edward Island	<p>Office of the Registrar  Certification and Standards Section  Dept. of Education, Early Learning and Culture  Suite 101, Holman Centre, Suite 101  250 Water Street  Summerside, PEI, C1N 1B6  Tel:(902) 438-4130  <a href="mailto:registrar@edu.pe.ca">registrar@edu.pe.ca</a>  Website:  <a href="http://www.gov.pe.ca/eecd/index.php3?number=1027691">http://www.gov.pe.ca/eecd/index.php3?number=1027691</a></p>
Newfoundland and Labrador	<p>Registrar of Teacher Certification  Dept. of Education and Early Childhood Development  P.O. Box 8700  3rd Floor, West Block  Confederation Building  St. John's, NL A1B 4J6  Telephone: 1-709-729-3020  Email: <a href="mailto:teachercertification@gov.nl.ca">teachercertification@gov.nl.ca</a>  Website:  <a href="http://www.ed.gov.nl.ca/edu/k12/teaching/certification.html">http://www.ed.gov.nl.ca/edu/k12/teaching/certification.html</a></p>
Northwest Territories	<p>Registrar, Teacher Certification  Education, Culture and Employment  Government of the NWT</p>

	<p>75 Woodland Drive  Hay River, NT X0E 1G1  Phone: (867) 874-2084  Email: <a href="mailto:teacherqualification@gov.nt.ca">teacherqualification@gov.nt.ca</a>  Website:  <a href="https://www.ece.gov.nt.ca/en/services/ressources-pour-les-enseignants-et-les-directeurs-en-poste/teacher-qualification-and">https://www.ece.gov.nt.ca/en/services/ressources-pour-les-enseignants-et-les-directeurs-en-poste/teacher-qualification-and</a></p>
Nunavut	<p>Registrar  Nunavut Educators Certification Service  PO Box 1000, Station 900  Iqaluit, NU X0A 0H0  Phone: (867) 975-5600 (EST)  Email: <a href="mailto:TeacherRegistrar@gov.nu.ca">TeacherRegistrar@gov.nu.ca</a>  Website:  <a href="https://www.gov.nu.ca/education/information/certification">https://www.gov.nu.ca/education/information/certification</a></p>
Yukon	<p>Teacher certification  Department of Education  1000 Lewes Boulevard  Whitehorse, Yukon Y1A 3H9  Phone: 867-456-6748    Email: <a href="mailto:carole.theriault@gov.yk.ca">carole.theriault@gov.yk.ca</a>  Website:  <a href="http://www.education.gov.yk.ca/teacher-certification.html">http://www.education.gov.yk.ca/teacher-certification.html</a></p>

Information can be found on the Career Services section on the ISA website:  
<https://www.mcgill.ca/isa/career/students/cert>