



## **Music Education Undergraduate Students' Association**

Executive Meeting  
Montreal, QC

### **Meeting Minutes**

#### **Members Present:**

#### **Regrets:**

- 1. Call to Order at:**
  - motioned by Audrey
  - seconded by Audrey
- 2. Welcome & Announcements:**
- 3. Approval of Previous Minutes:** none, first meeting
- 4. Action Items from Previous Meetings:** none, first meeting
- 5. VP Communications Report:**
  - a. Date for sending in infos regarding Listerv
- 6. President Report:**
  - Office keys (and give Sarah safe key) - Name, Position, Student ID
  - Wellness fair tabling
  - Headshots/posting new execs on social media
  - Stable meeting time after add/drop (one per month irl pls?)
  - First Year Rep
- 7. VP Finance Report:**
  - a. Cash in the office, should I deposit into the bank account?
  - b. Still no access to finance email, will need to get access with whoever has the 2 factor authentication
- 8. VP Academic Report:**
  - Degree Planning Night
- 9. VP Professional Development Report:**
- 10. VP Social Report:**
- 11. VP External Report:**
  - Laura takes MUSA, Elliott takes EdUS
  - QBA Meet and Greet - September 11th (Wednesday) 5-7 @ Twigg

**12. First Year Representative/Bachelor of Education Representative Report:**

**13. Next meeting date on: after add drop passes**

**14. Adjournment at:**

Motioned by Mattea,  
seconded by Audrey

**Further Outstanding Action Items:**

Joie's Listerv

Wellness fair tabling

Scheduling next meeting