



## **Music Education Undergraduate Students' Association**

Executive Meeting

Montreal, QC

### **Meeting Minutes**

#### **Members Present:**

Nicole - Pres  
Andrew - VP Dev  
Camille - "  
Ben - VP Comms  
Jeanne - First Year Rep  
Kelly - VP Social  
Troy - VP Academic  
Danielle - VP Finance

#### **Regrets:**

- 1. Call to Order at: 6:02** motioned by VP Comms, seconded by VP Dev
- 2. Welcome & Announcements:**
  - a. Hello first year rep**
- 3. Approval of Previous Minutes:** Motioned by VP Comms, seconded by Pres
- 4. President Report:**
  - a. Welcome Jeanne! WOOT!
    - i. Don't hesitate to ask questions:)
    - ii. Send minutes before meeting!
  - b. Advanced Standing Rep
    - i. No submissions:( Update deadline to the 22nd
    - ii. Add to listserv, alter date to 22nd
  - c. EdUS Listserv - Tatum
    - i. Included in Ed listserv?
    - ii. Share fun facts, musician of the week etc.
    - iii. Biweekly
    - iv. EDUS listserv goes out the 21st, submit by this friday
    - v. VP Comms start it off, send by friday

- d. Elections
  - i. Nicole is CEO
  - ii. Sending listserv by wednesday, deadline for elections wed sept 30th
  - iii. Collecting emails instead of google form for nominations
  - iv. Voting friday Oct 2nd
  - v. Nicole will tweak elections blurb and resend

**5. VP Finance Report:**

- a. Writing VP Finance of MUSA and EDUS to find out allotments
- b. Reimbursements are coming via e-transfer

**6. VP Academic Report:**

- a. EdUS
  - i. Antiracism survey - Ben please post to facebook
  - ii. Virtual career advising w/Lara Franko
- b. Constitution and MEdUSA Handbook
  - i. Updated versions **posted in Google Drive**
  - ii. Ben please update website
- c. Academic Advising Seminar
  - i. Usually do substitute teaching in the Winter
  - ii. Any ideas for fall?
    1. Lara Franko has material for CV/Professional Dev seminar if we want to go that route
    2. Summer jobs for future educators?
    3. Young alumni panel (not rilly academic but consider, normally planned by VP Social)
    4. Spitting dates: When should this event happen?
- d. Advising initiative
  - i. Lisa's office hour? / Zoom link? **Put in listserv again**
- e. VP External?
  - i. Is anyone liaising between Musa and Medusa right now? First year rep will do it

**7. VP Professional Development Report:**

- a. **Nothing to report**

**8. VP Social Report:**

- a. Games night sept 24th 7pm, games not specified
- b. We do have a Medusa account for Zoom which has access to longer meetings
- c. Write up for it tmwr to put in listserv and facebook event, make Kelly co-host
- d. Semester proposal upload into google drive folder

**9. VP Communications Report:**

- a. Office hour availabilities by wednesday
- b. Listserv also sent out by wednesday
- c. First years added!

**10. First Year Representative/Bachelor of Education Representative Report:**

- a. Set up a zoom with all other first years for tomorrow
  - i. Mention: elections, Kelly's gamenight, office hours by appointment

**11. Next meeting date on: Monday September 28th 2020 @6pm EST**

**12. Adjournment at: 6:33** Motioned by Vp Comms , seconded by VP Finance

**Further Outstanding Action Items:**

- i. VP Comms start it off, send by friday
- ii. Write up for it tmwr to put in listserv and facebook event, make Kelly co host