

# Executive Council Meeting Montreal, QC

### **Meeting Minutes - [September 28, 2021]**

Members Present: Chloe, Liana, Troy, Ben, Chris, Raphael, Liz, Jeanne, Andrew, Camille, Remi

#### **Regrets:**

#### **Absent:**

- 1. Call to Order at: motioned by, seconded by
- 2. Approval of Previous Minutes: Motioned by , seconded by
- 3. President Report:
  - 1. General
    - a. Welcome Chloe and Remi/Raphael (officially)
    - b. Email accounts change password if you haven't and remove recovery phone #
    - c. Google Drive access
    - d. Google Calendar plot in dates as you know them and make sure to check periodically so that you are available to attend
    - e. Snack Rotation posted in google drive (take note of your day)

      Don't spend more than \$10 (Between 2 people)

Keep your receipts

- 2. Execs
  - a. VP Finance
    - i. Money ASAP (make sure to account for past years)
    - ii. Email account
      - iii. Reimbursement form
  - b. VP Social
    - i. Event on Oct 2
    - ii. Semester proposal September 30 (include budget if possible)
  - c. VP PD
    - i. Start working on the CCR forms and send to VP Academic
    - ii. Room booking for workshop?
      - iii. Advertising: i.e. Brownies Concerto
  - d. VP Academic
    - i. Confirm date and topic for Lara seminar



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- ii. Reach out to MyInvolvement with CCR Forms for each workshop and then create event
- iii. Thanks for election!
- e. VP External
  - i. Decide who will liaise with EdUS/MUSA

MUSA meets online; send email (presidents) to both to figure out schedule

- ii. Reach out to councils
- iii. Charitable initiative maybe sponsorships for future events
- iv. Ordered stickers figure out how to use them
- f. VP Comms
  - i. Update website and social media intros
  - ii. Newsletters have been great so far!
- 3. Reps
  - a. Reach out to cohorts if you haven't
  - b. First Year Rep: FYRE email EdUS VP Internal
- 4. VP Finance Report:
  - a. Budgets
    - i. @Troy, is the list you emailed me up to date?
  - b. Tokens?
  - c. Reimbursements for Welcome Back Event?
- 5. VP Academic Report:
  - N/A
- 6. VP Professional Development Report:
  - a. Improv workshop w Andy King scheduled for Mon. Oct 25 6-8pm, room TBD
    - i. will make posters/banner once we know location
  - Email Carmina
  - Look into 8th floor lounge
  - b. Recommendations for teaching popular music host!
    - i. Nicole Biamonte
- 7. VP Social Report:

**Event on Saturday October 2nd** 

1. is it possible to see the full list of people coming? for some reason i can't see it on the facebook



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- 2. 21 people coming, 15 interested, plan for 30? I was thinking maybe 8 large pizzas from pizza pizza, with one or two of them being vegan.
  - Pair of gloves to hand out pizza, hand sani'
  - Call in the order the day before
    - Pickup around 5:30
- 3. is it possible to order alcohol?
  - Plates, napkins, etc; Plateclub?
- 4. we need to make sure we follow covid regulations and check everyone for double vaccination. could we put up a thing on the facebook as a reminder?
  - Vaxxicode Verfie
    - We will have shifts (30min) starting 5:15
  - Shifts:
    - 5:15-6:00 Liz & Blake
    - 6:00-6:30 Raphael & Remi
    - 6:30-7:00 Troy & Chloe
    - 7:00-7:30 Camille & Andrew
    - 7:30-8:00 Ben & Chris
  - Accepting proof of second dose
- 5. also i think a post on the facebook event would be smart asking people what their dietary restrictions are.
- 8. VP External Report:
  - N/A
- 9. VP Communications Report:
  - N/A
- 10. First Year Representative Report
  - Volunteering with school of music MTL
    - Doing an event with them?
  - Reachout to FYRE introducing yourself and your role on MEdUSA
- 11. B.Ed Music (Advanced Standing) Representative Report:
- N/A
- 12. Minor in Music Education Representative Report:
  - Golden Key Academy



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- 13. Next meeting date on:
- Create a when2meet for next class (October 19 or 21)
- 14. Adjournment at: Motioned by, seconded by