



Music Education Undergraduate Students' Association

Executive Meeting

Montreal, QC

November 8, 2018 Meeting Minute

Members Present:

Nicole Furrier
Rebecca Manga
Alice Neron
Nicole Pagaling
Trevor Tsui

Regrets:

Danielle Findlay
Beatrice Davis
Veronique Noreau

1. **Call to Order at:** 6:09pm, Motioned by Nicole, seconded by Min
2. **Welcome & Announcements:** Welcome! Thanks for being patient with the location change! Also wanted to discuss instating a potential time limit on each member's update to streamline our meetings and prevent the people on the latter end of the time slots from being consistently rushed.
 - a. Deemed unnecessary, meeting efficiency will be spearheaded by
3. **Approval of Previous Minutes:** Tabled until later tonight
4. **Action Items from Previous Meetings:**

Trevor:

- Meet with Michelle to discuss office space/general issues **(completed)**
- Find out if Gabby Smith is a member of the QBA **(completed: she is not)**

Danielle:

- Contact Will for more budget details **(completed)**
- Deposit EdUS cheque and get a money order for Jennifer next Thursday **(completed)**

Nicole P:

- Respond to Gabby and Steve (completed)
- Create poster for workshop! (completed)

Nicole F:

- Send reminder about agenda items
- Post all minutes on website (this year and last year!) (completed)
- Send office hours in our Facebook group and post on the drive (completed)
- Email Gus our office hours (completed)

All:

- Read last week's minute (**INCOMPLETE: tabled for tonight**)

5. President Report:

- Musa Office Space: Met with Michelle to discuss usage of the office space-- technically, the office is leased to MUSA so they do have "control" as a faculty level association whereas we are a program level association, operating under them.
 - With the other faculties, program level organizations share an office while the faculty level organizations have their own space
 - Discussed us changing to an office with the other program associations
 - Contacted Peter Wightman, they don't have a spare office space at the moment but he is in touch with the Dean and he will report back to us when a solution is reached.
- MEdUSA Footbook update:
 - Contacted Veronique Gingras (Career Advisor) about updating the MEdUSA Footbook with more relevant information about post graduation job information
 - She is willing to organize an info session on how to get into school boards, apply to be a substitute teacher, and work in other provinces.
- VP Social: Meeting time discussion
- Recap of BYOH event
- Recap of Jennifer Hayden-Benn's workshop
- Update on Gabby Smith's workshop
- Choral conducting masterclass: should start organizing
- Grilled cheese? Tabled
- First/second year contact: find there has been a disconnect between our council and first/second years in our program
 - First year rep can bridge the gap between the two!

6. VP Finance Report:

- Grilled cheese did not happen
 - Everyone fill out shifts so new grilled cheese can be organized!

- ii. When there is a grilled cheese sale, make a facebook event/poster/spread the word at least 1 week before the event (it also reminds us)

7. VP Academic Report:

- a. Footbook: Footbook officially updated, added info about province requirements + required courses before first field experience
- b. Information session with Veronique Gingras (tbd) fall or winter semester?
 - i. A bit too late for this semester, January would be a good time to organize it
 - ii. Asked about whether or not she should discuss the french version of the CEETC
- c. Music registration easier (ISA)
 - i. EdUS rep discussed our concerns with ISA in a meeting, a solution was found!

8. VP Professional Development Report:

- a. Steve Dubinsky pedagogy workshop: mid-January
 - i. Next semester better, second week of January works for him to give a workshop on pedagogy
- b. Workshop with Gabby Smith: moved to Wednesday Nov 28 at 7PM
 - i. Booked A-412 from 6:30-8:30
 - ii. Presentation on Band in Low Income Schools

9. VP Social Report:

- a. Event Recap: BYOH had a better turnout than the first event! Fun games, pizza was a good idea but it was more expensive than usual (can't be a regular thing). Have some snacks and alcohol left over-- still will buy more for Festivus.
 - i. Low attendance by first and second year students
 - ii. Need to advertise our events more via word of mouth by all council members! Even making a schedule and planning who is making announcements in music education classes.
- b. Holiday Festivus: December 5th, from around 6:30-9:30 (room booked from 5-10)
 - i. Will require more preparation, so all council members should be there during that time!
 - ii. If anyone receives a key from a council member to return, it must be returned very promptly!
- c. Budget: Need to discuss with Danielle!

10. VP Communications Report:

- a. Website Updates:
 - i. Banner photo fixed (please confirm!)
 - ii. Uploaded ALL of last year's and this year's approved minutes

- iii. Unsure if the footbook on the drive is finalized based on some emails with the ISA office-- can I add it?
 - 1. Will add tonight
- b. Upcoming E-News: Begun compiling all E-News submissions in a document on the drive-- if you have anything to add to this month, add it directly to the document! Will be sent out next week.
 - i. Everyone send blurbs by Saturday
https://drive.google.com/open?id=1gL7Vt3wk0M3QYfXtx4m4ri3dFlch7wJsnliZusSDn_A
 - ii. Open registration

11. First Year Representative/Bachelor of Education Representative Report:

- a. Nothing to report

12. Next meeting date on: Thursday, November 22nd 6pm

13. Adjournment at: 6:43pm Motioned by Nicole F, seconded by Rebecca

Further Outstanding Action Items:

Trevor: -Meet with Danielle
-Meeting with ISA on Thursday

Danielle:
-Meet with Trevor
-Grilled Cheese
-Come with finalized budget for next time

Nicole P:
-Send Nicole F an event blurb to put in the enews asap

Alice:
-Email Veronique Gingras to postpone the information session

Nicole F:
-Send E-News
-Confirm and post last week's minute

VP Socials:
-Get in touch with Danielle to discuss budget
-Send Nicole F an event blurb to put in the enews asap

All: Event/Workshop announcements

- Trevor/Min: Methods
- Nicole P: Basic Conducting
- Alice/Becca: Early Childhood and Issues

- Nicole F: Lab band and brass tech
- Vero: woodwind tech
- Beatrice: all first year classes

Beatrice: Create group chat to easily contact all first year students