

**Music Education Undergraduate Students’ Association**

Executive Meeting

Montreal, QC

**Meeting Minutes**

**Members Present:**

**Regrets:**

1. **Call to Order at:** 6:35motioned by both **VP socials :,)**
2. **Welcome & Announcements:**
   1. **Guests:** Katrina (visiting from Sydney, Australia) :)
   2. Instagram
3. **Approval of Previous Minutes:** Motioned by **President** , seconded by **VP Comms**
4. **Action Items from Previous Meetings:**
5. **VP Communications:** 
   1. EDUS policy on council absences (**waiting for response)**
   2. Share MedUSA IG takeover next tuesday (**it happened)**
   3. Advertise music for people workshop **(to do at later date)**
   4. Promote council members on social (**in progress)**
6. **Co-VP Professional Development:**
   1. Cheque for Doug/Thank you card (**done)**
   2. Conservatory office (**done)**
   3. let us know if there's anything you'll need from us to help set up, carry things around, etc (**done)**
7. **Everyone:** 
   1. **sweart-shirt/t-shirt proposal (will return to)**
8. **President Report:**
   1. **Recap of events**
      1. Fright Night
      2. Ukulele Workshop
         1. Both events listed above well received/attended
      3. Instagram Takeover (and new instagram account)
         1. Super fun and valuable experience
         2. Good promo for Music Ed Faculty
   2. **Lab band concert**
      1. Facebook event
         1. **VP Comms: create event (possibly)**
      2. Celebration outing —> Trois Brasseurs, first pitcher on MEdUSA, etc
   3. **Potential Fundraising events**
      1. We haven’t done anything yet this semester (I know that the samosa sale ban by SSMU has caused some confusion/halted things)
         1. Can do food sales at our own risk
         2. If we get shut down by health inspectors, that’s at our own risk
         3. Do something to raise funds + boost morale
      2. Hot chocolate/tea sale? Bring your own mug? Last week of November?
         1. Does $1 hot chocolate sale fit into budget
         2. Cookies + tea + hot chocolate + warm/happy delicious treats
            1. Be very careful how food is handled, gloves, not allowing “customers” to handle their own food
            2. Ask EDUS checklist for safe food handling
         3. **President:** make doodle poll for exec availabilities
      3. Maybe grilled cheese sale in January
   4. **Relations with First Years**
      1. General vibe: want first years to feel involved and that they can come to our events
         1. Problem isn’t that they are unaware: lack of interest, cohesion amongst first years
         2. Come up with events that would rally all students
         3. Get together after lab band concert will help solidify outings
   5. **Council Sweaters discussion**
      1. Hoodies vs tee
      2. Design
         1. Fixing to MEdUSA
         2. Multiple colors made to order
      3. Portion paid for by MEdUSA
         1. Long sleeves would be around $25
   6. **Council Bonding event** 
      1. Potluck dinner, games, movies, etc
      2. I’d be happy to host if you guys are comfortable coming to NDG/Vendome metro
         1. **Bea can host**
         2. **President:** make doodle poll asking for our availabilities
   7. **Reminders**
      1. QPAT Convention is on Thursday and Friday
         1. ISA has free tickets, can pick them up
      2. First-Year Rep: send your headshot/bio to VP Comms for the website
      3. VP Professional Developments: Start thinking about the choral conducting masterclass for next semester; QBA workshop; Fonofone information session
      4. VP Socials: Holiday/Festivus event

1. **VP Finance Report:**
   1. **Writing Checks:**
      1. A week's time should be allocated when sending an invoice to VP Finance before a given event that requires a chèque written by MUSA. Writing a personal chèque cannot become standard practice.
         1. Establishing norm will help everyone out
      2. Two days notice for locker access since I am not at McGill during the week.
2. **VP Academic Report:**
   1. **Music for People**
      1. **Booked space/logistics:**
         1. Space booked for first week in march (reading week)
      2. **5 Music Ed students - scholarship process?**
         1. These students could go for free
         2. Scholarships available directly
         3. How to prioritize? Probably more based on a first come first serve basis, since already small faculty odds 5 people will already be a large majority of people interested
         4. Important to push it and promote it
         5. Start to promote once Irene has published on her website
      3. **2 scholarships through website**
         1. Would be overseen by Irene
   2. **EdUS**
      1. **QPAT**
         1. Available for everyone (music students as well!)
         2. **VP comms:** advertise on FB page, available for ALL music students as long as their interested in teaching
      2. **SSMU VP External**
         1. Strike??
         2. Wants to get Education to strike against bill 21
            1. Too many consequences (spend another semester at McGill if they do strike)
         3. Told SSMU: interested in principle but need to get other faculties on board and EDUS would do it.. Need bigger following
      3. **Reach out to your EDUS counterparts**
      4. **November 19 meeting@6:30**
         1. **First Year rep:** going for Troy
3. **VP Professional Development Report:**
   1. **Ukulele workshop recap:**
      1. Thank you to everyone that came, huge success!!
      2. Hands on, people could follow along on hand-outs
   2. **Future workshops:**
      1. Positive elements to keep in mind:
         1. Have handouts available for students, share to those that want it, not shared on public platforms, maybe send PDF to all music ed student
         2. Promotion on all platforms and courses
         3. Hands-on
      2. Chorale masterclass
   3. **Fonofone advising session (pending)**
      1. Not really a workshop but more info session
      2. Fonofone: app that allows students to create music created by someone from QC
   4. **Starting to prep choral conducting masterclass** 
      1. We will create a new “format” for this workshop.
      2. Any suggestions/request?
         1. Choral conducting
         2. Guest conductor: get back to **VP Prof. Dev.**
         3. How to select students: students that have already taken basic conducting and currently enrolled in choral conducting
         4. Two workshops would be too expensive
         5. Private lessons? Good for prep especially before going in front of entire choir. Private lesson maybe a week before masterclass so students would have extra time to practice
         6. 4 students selected, 30 min each on podium?
         7. $400 for masterclass + price of lesson ($60 per lesson ideally)
         8. Budget of $600 for masterclass
4. **VP Social Report:**
   1. **Successful Halloween event!**
   2. **Christmas Event** 
      1. on Friday, December 6th
      2. Alcohol permit is coming very soon, we just need to confirm room booking
      3. We have E-109 booked but it is not ideal. Any suggestions from the council? We want a cozy event with movies and prizes and pajamas.
         1. E-109 last resort
         2. Someone hosting also not great option since too far
         3. RVC West Lounge:
         4. **First year rep:** look into process for booking RVC West Lounge?
   3. **Detailed Budget:**
      1. We will have a much more detailed budget for Danielle divided into the three categories (alcohol, decorations, food&non-alcoholic drinks)
   4. **Alcohol Orders:**
      1. We will make an order with Lisa for a few alcohol specifics including vodka, gin, Fireball and Disaronno for Christmas themed drinks
   5. **Thursday Nov 21st, Benelux outing**
      1. Event coming up this week
      2. Music ed bonding event:
         1. **VP social:** send information to VP Comms so can advertise?
   6. **Post lab band concert:**
      1. Week following, after-lab band concert 3 Brasseurs
      2. Event coming up the following week, reservations will be made
   7. **Collect money from non Music-Ed students at events**
      1. have 10$ from Andrew and Simon Halloween party?
   8. **EdUS proposal from their VP Social, what do we think about it?**
      1. VP internal from EDUS: selling tickets $20 for Movember power hour, november 22nd.
      2. Not a bad idea to promote and sell tickets during our office hours
   9. **MEdUSA ''bonding event'', ideas, dates**
      1. Co-run event with EDUS and MEdUSA
5. **VP Communications Report:**
   1. **MEdUSA council bonding:** 
      1. Bea hosting, she has a Poe
   2. **Budget for swag:**
      1. No need for money
6. **First Year Representative/Bachelor of Education Representative Report:** 
   1. **MUSA Bar:**
      1. BAR IS HAPPENING 5 (SET UP) EVENT STARTS AT 6:30 ENDS AT 9
      2. Medusa execs work shifts if they are available, not required
         1. Everyone is busy, but nicole will around in case it gets very busy
      3. Medusa will not work more than MUSA this year! Looking to have a capella groups maybe perform
      4. Key: still doesn’t have a key to the office
      5. Office hour: go even if there is MUSA rep there
7. **Next meeting date on:** November 25th, 2019 @6:30 (LAST MEETING!)
8. **Adjournment at:** Motioned by**VP Academic** , seconded by **President**

**Further Outstanding Action Items:**

**President:**

* **Doodle**

**VP comms:**

* **Advertise events**

**First year rep:**

* **RVS lounge**