



Music Education Undergraduate Students' Association

Executive Meeting
Monday, November 6th, 2017
Montreal, QC

November 6, 2017 Meeting Minutes

Members Present:

Regrets:

Min Kim (VP Academic)

1. **Call to Order at:** 19:39 by Trevor, Seconded by Nicole F
2. **Welcome & Announcements**
3. **Approval of Agenda**
 - a. October 30 Motioned by Nicole F, Seconded by Trevor
 - b. October 16, Motioned by Nicole T, Seconded by Rebecca
4. **Action Items from Previous Meetings**
 - a. **Rebecca:** Contact Helen regarding Classroom Management Workshop, make poster for and reply to Sarah Burnell's email
 - b. **Kristi:** Bring up Sleeman Beer Contract at next MUSA meeting & MUSA Collab with Poppies?
 - c. **Trevor:** Send council photo to Mitchel
 - d. **Min:** Send a blurb to Mitchel about the poppy collab for the e-news. Copy Lisa in the email regarding the Dean's meeting.
5. **President's Report**
 - a. VP Professional Development:
 1. *Wrap up of Teresa Lescaudron's workshop:*
 2. *Future considerations (posters):* Make the posters in advance this way we can ensure we can print out multiple copies to advertise around the music building as well as include it in our E-News.
 3. *Sarah Burnell (poster to be included in e-news):* Rebecca will be creating the poster ASAP and she will be responding to Sarah regarding this.

4. *Classroom Management Workshop? (Samie Archer)*: This item has been tabled until next meeting - pending further information

b. VP Finance / First Year Representative

1. *Sleeman?*: There is still no information regarding this, Naira has contacted MUSA with unsuccessful results - she'll be contacting Maya from SSMU.

c. VP Academic - REPORT TABLED UNTIL NEXT MEETING

1. *Meeting with the Dean*
2. *Updates on acquiring poppies for Remembrance Day Tabling? Collab with MUSA? Blurb for e-news?*

d. VP Social

1. *Follow up regarding 8th floor cleanliness complaint* - K Simmons (Assistant Building Director) provided tips for keeping the area clean (tie up garbage etc.) The music dept. wants to ensure this space is a space that paid clients will want to rent out. If we encounter the room is messy, it would be our responsibility to clean it once we depart. Council however will send in a complaint if WE encounter a messy area from previous clients. Nicole T has suggested to take before and after photos of the space as to have tangible evidence of the room when we gained access to it (rather than having a he said, she said moment). Take away from this is to leave this space cleaner than we found it - and ensure it's always clean when we're using it.
2. *Movie night updates (November 13th)*: Since we aren't able to book the 8th floor lounge for the remainder of the semester - we will hold this event in a Library Seminar Room but under the condition of NO FOOD. Council decided it would still be nice to have a movie night sans manger. The movie selection is TBD but we will hold a poll to see which movie will be viewed. Movies will be rented from the library (MDML or HSSL)

6. **VP Finance's Report**

- a. **See above**

7. **VP Academic's Report**

- a. **Meeting with the Dean**: The meeting has been postponed; Min sent him a list of questions about the things we have compiled in previous MEdUSA meetings and he has replied with a list of directions/suggestions. The meeting has been postponed until some of the things are done first and then she will then schedule another meeting with him to give him more of an update and a heads-up.
- b. **Poppy Collaboration**: Min has been unsuccessful in finding a place that sold boxes of poppies. This is something that should have been planned earlier if we wanted this to happen - starting in the beginning of November was not enough to figure out the logistics of this. For next year, council feels this is something that could be put into the VP Academic exit report so plenty of notice is given with time to prepare.

8. VP Professional Development's Report

- a. See above

9. VP Social Report

- a. Follow up RE: 8th Floor complaint - See above
- b. Movie Night Update - See above

10. Website (VP Communications)

- a. **Website Photos:** Mitchel will upload the photos from the Halloween party that Trevor provided to the event.

11. First Year Representative

- a. Nothing to report

12. E-News/Facebook Group

- a. **Blurbs:** The council will send all the blurbs they for things they want included in the E-News. It's scheduled for Wednesday so blurbs would be due by Tuesday at Noon.

13. Next meeting date on: Monday November 13, 2017

14. Adjournment at: 20:02 by Mitchel, Seconded by Trevor

Action Items from Previous Meeting:

Rebecca: Make poster for and reply to Sarah Burnell's email

Mitchel: Figure out Council Cover Photo for website; update website with Halloween Photos

Further Outstanding Action Items: