



## Music Education Undergraduate Students' Association

Executive Meeting

Wednesday September 13, 2017

Montreal, QC

### October 2, 2017 Meeting Minutes

#### **Members Present:**

Nicole Furrier (Co-VP Social)

Nicole Tempas (Co-VP Social)

Min Kim (VP Academic)

Rebecca Manga (VP Professional Development)

Naira Sidi (VP Finance)

Trevor Tsui (President)

Mitchel Russo (VP Communication)

#### **Regrets:**

Kristianna Fox (First Year Representative)

1. **Call to Order at:** 19:39 by Min seconded by Trevor
2. **Welcome & Announcements**
  - a. One Month Down!
3. **Approval of Agenda**
  - a. September 25, 2017 - motioned by Nicole F., seconded by Trevor
4. **Action Items from Previous Meetings**
  - a. *All Members:* Server training for any executives whom are without
  - b. *All Members:* Semester Proposals
  - c. *VP Communications:* Email the 1st year rep to inform her she's been elected
5. **President's Report**
  - a. **Follow up to Action Items from Previous Meeting:** All members have sent in their semester proposals.
  - b. **MUSA Insurance, follow up:** Their insurance has been reinstated, it's been confirmed. Now in terms of booking rooms and moving forward with events we're able to do so.

- c. **Music Ed. Flyer Photo (Rescheduled):** The photo was supposed to take place today but the photographer had to rescheduled. They would like to know a new time and date ASAP, preferably before next week so the flyers can be printed and ready. Council has rescheduled for Wednesday at 1pm - dress code: is Jeans (or other denim type items) and a black shirt.
- d. **Semester Proposals & Homework:** All executives have sent in their proposals, Trevor will review the proposals this week and will be emailed out homework as needed.
- e. **VP Finance - Sleeman Contract:** Pending
- f. **VP Academic - Website Form Submissions follow up:** Min has seen and responded the question yesterday.
- g. **VP Social: Alcohol order, Social Media Event, Posters:** It's officially scheduled for the "Halloween Day" and the theme will be Halloween. Alcohol will be ordered this week (as Lisa requests 4 weeks minimum for orders). For the event we'll be offering, Beer, Cocktails and nonalcoholic beverages. The facebook event will be created about 2 weeks in advance. Food orders will purchased the day of/before as not to spoil.

#### 6. VP Finance's Report

- a. **Budget Update from MUSA & EdUS:** We've received the numbers from MUSA; we have approx. 500 coming from MUSA, 200 from EdUS and cash in the office.
- b. **Overall Budget for Fall 2017 (Events & Workshops):** Thinking long term Naira wants to keep the budget within frame as to not spend all the money this semester. We are able to move forward with Professional Development events at our normal rate as well as events with our current budget.

#### 7. VP Academic's Report

- a. **Nothing to Report**

#### 8. VP Social

- a. **The Event:** October 27 & December 7th for both events respectively. The lounge has been booked and the Co-VP Socials will email a blurb to Mitchel for the next E-News. The VP Socials are contemplating events to have at this event (i.e. charades and other "spooky events"). The event will be advertised with costumes but not required. The VP Socials will be collaborating this week to solidify more ideas as well as discuss the Music Ed Board.

#### 9. VP Professional Development's Report

- a. **Alain Juteau:** Scheduled for Technology in the classroom which will take place on Oct. 19 from 6-8pm in A-412. Rebecca will create a Facebook Event as well as email Mitchel a blurb for the E-New.
- b. **Workshops:** Executives were considering providing light snacks for events to help boost incentives for non-music ed council members to attend. Cookies were an option that were posted.

#### 10. Website (VP Communications)

- a. **Nothing to report**

**11. First Year Representative/Minor in Music Education/Bachelor of Education  
Representative: Nothing to Report**

**12. E-News/Facebook Group**

**a. Items in the E-News October**

- i. Welcome Back Event
- ii. Alain Juteau

- b. Facebook Group:** The idea was brought up to create a separate MEdUSA group for alumni from the undergraduate group. Executives have noticed that a large majority of the group posts have been from Alumni for the Graduate Audience (graduate being - alumni). The idea of the facebook group would be less for information and more for community - each time the VP Academic posts in the group we feel like it doesn't reach as many as it could as we have many alumni who many of our event don't apply to. This would be a pilot project for the upcoming year. Nicole F brought up the idea of instead of creating a new group, updating the information and keeping it more modern and up to date. A large revamp of the facebook page may greatly help. Council has decided we need to revamp the facebook page before we begin creating and migrating music education students.

**13. Next meeting date on:** October 16, 2017

**14. Adjournment at:** 20:31 by Min, Seconded by Trevor.

**Action Items from Current Meeting:**

*VP Finance:* Look into "Sleeman Contract Signing"

*VP Communications:* Email our First Year Rep to inform her of the rescheduled time for the Music Ed. Photo; Update the general information of the Music Ed. Group

*VP Social:* Order the Alcohol, create the facebook event, make a poster for the board

**Action Items from Previous Meeting:**

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*All Members:* Semester Proposals

*VP Communications:* Email the 1st year rep to inform her she's been elected

**Further Outstanding Action Items:**