



Music Education Undergraduate Students' Association

Executive Meeting
Monday, September 25, 2017
Montreal, QC

September 25, 2017 Meeting Minutes

Members Present:

Nicole Furrier (Co-VP Social)
Nicole Tempas (Co-VP Social)
Min Kim (VP Academic)
Rebecca Manga (VP Professional Development)
Naira Sidi (VP Finance)
Trevor Tsui (President)
Mitchel Russo (VP Communication)

Regrets:

1. **Call to Order at 19:36 by Nicole T; Seconded by Trevor**
2. **Welcome & Announcements**
 - a. **Welcome! Please ensure care to keep yourself hydrated and cool!**
3. **Approval of Agenda**
 - a. **September 18, motioned by Nicole F, seconded by Trevor**
4. **Action Items from Previous Meetings:**
 - a. **VP Professional Development: Solidify Ideas for Workshop and Coordinate with VP Finance for Workshop Budget:** Confirmation of workshops have been done. One with Teresa Lescaudron of Twigg (Nov. 2 @ 7pm - what to expect as a music teacher); The second would be with Patricia Abbott (Nov 15 @7:30 - building a community choir)
5. **President's Report**
 - a. **MUSA Insurance Policy:** MUSA failed to reinstate their insurance policy and therefore all the events from MUSA will be suspended until the insurance policy has been reinstated. Trevor has tried to reach out to multiple members of MUSA, president included, to see what the status of this is, how the committee will be proceeding etc. but he has yet to receive a response. The next step would be to

contact John McMaster (Associate Dean of Academic Affairs) regarding this policy and if MEdUSA is insured under this policy. An alternate option would be to hold the event in the Education Building since we are legally a subcommittee of EdUS

- b. Music Ed Group Photo - Follow Up:** As discussed in previous meetings the McGill pro-recruitment office wants to take a MEdUSA Council photo to use for their recruitment. The photo will take place on October 2nd at 1pm.
 - c. Office Hours:** Members are still outstanding with filling out the doodle poll for office hours. This needs to be done ASAP and office hours will be effective immediately.
 - d. Semester Proposals:** Semester proposals are due by Saturday, they should be personally emailed to the president and also uploaded to the Google Drive. All executives should complete and submit a semester proposal.
 - e. Sherbrooke 550 facilities:** We received an email from a music education student inquiring about if we have jurisdiction and say about the facilities within Sherbrooke 550 (specifically the 11th floor where McGill leases out the spaces). The concerns were in regards to the “practice room” cleanliness, the taste of the water, the overall sanitation of the floor, and the equipment within the classrooms. Trevor will get in contact with Peter Wightman (Building manager) regarding this issue.
 - f. First Year Rep:** Council unanimously agreed to elect Kristianna Fox as our 2017-2018 first year representative. We are still on the lookout however for an Advanced Standing rep.
 - g. Music Education Board:** It’s currently in the works, dollar store items will be brought to help jazz up the board. The layout design is proposed as, council area, workshop area, information from us section. Here we could advertise job postings, volunteer opportunities, the monthly E-News (because no one reads their emails).
- 6. VP Finance’s Report**
- a. 2017-2018 Budget:** We no longer have a professional development budget therefore we’ll have to reallocate from the Social budget to reach equilibrium. Naira has been in communication with the VP Finance from MUSA which has been good. She’s received a list of B.Mus/B.Ed Students & Advanced Standing students from EdUS, she will also be receiving a list of the Music Ed minors shortly. A forewarning, all reimbursements go through MUSA so until MUSA’s things are worked out the reimbursement process may be delayed.
- 7. VP Academic’s Report**
- 8. VP Professional Development’s Report**
- a. Guy Cox:** Waiting to hear back from him, the topic regarding technology in the classroom. After follow up, we may reach out to another QBA member regarding the same topic (mid-october would be the proposed date)
 - b. Winter Semester Formulations:** Kristen Malbrank (a Music Ed. students) will present a workshop on creativity, she is currently taking a course which may assist in this workshop. The conducting workshop this year would be instrumental, since Hauser and Cazes are on sabbatical, Jonathan Dagenais

would be our go to. Other instrumental conductors have been discussed in case Dagenais isn't available (hesitations were raised by council members regarding previous conducting experiences), but overall council agrees that Dagenais would be a good candidate for the Winter conducting workshop. Reaching out to other band/wind conductors from the QBA was mentioned and will be followed up according.

9. Website (VP Communications)

- a. **Executive Bios - past due:** Some pen sketches and photos are still outstanding, there is a placeholder in lieu of a submitted photo. Mitchel stated, he would not be chasing members down, if they would like a photo and description please submit them asap so the website can be updated.
- b. **FY & AS Elections Update:** Discussed previously. Rebecca will reach out to Kristen Malbrank as she's an Advanced Standing Student who is interested in music education.

10. First Year Representative/Minor in Music Education/Bachelor of Education Representative

11. E-News/Facebook Group

- a. **Graduate Mosaic:** The president of EdUS emailed us and the other education cohorts informing us of graduation photos taking place - this will be included in the October edition of the E-News.

12. Next meeting date on:

- a. **Monday, October 2nd, 2017 at 7:30**

13. Adjournment at: 20:27 by Trevor, seconded by Mitchel

Action Items from Current Meeting:

All Members: Server training for any executives whom are without

All Members: Semester Proposals

VP Communications: Email the 1st year rep to inform her she's been elected

Action Items from Previous Meeting:

VP Professional Development: Solidify Ideas for Workshop and Coordinate with VP Finance for Workshop Budget.

Further Outstanding Action Items:

VP Communications: E-News; Office Hours (Doodle); Meeting Time (30-minute increments)

All Members: Send VP Communications their Position Bios due Friday morning